

**METROPOLITAN HUMAN SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
December 19, 2014  
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, December 19, 2014 at the District office. The meeting was called to order at 12:32 pm.

Board members in attendance were: Polly Campbell, Dr. Joe Constans, Charlotte Parent, Sylvie Tran, Dr. Sarintha Stricklin and Dr. Jeffrey Rouse. Board members not in attendance were: Dr. Emily Clark, Dr. Petrice Sams-Abiodun, and Gary Mendoza.

Staff members present were: Yolanda Webb, Christy Ross, Dr. Charlotte Cunliffe, Dr. Katherine Smith, David Timoll, Eric Odom, Dr. Michael Smith, Kanna Page, Meghan Ferris, Jacques Vignes, Raevondela Ivory, Donna Francis, Melanie Williams, Paulanner Mack, Traci Brown, and Sally Hays.

**Approval of Minutes:** Ms. Parent moved approval of the November 21, 2014 minutes, Ms. Tran seconded the motion, and it was passed unanimously.

**Chair's Report:** Ms. Campbell requested that the new Board member representing Plaquemines parish, Dr. Sarintha Stricklin, introduce herself to other Board members and staff. Ms. Campbell then requested a vote on three resolutions that had been formally presented to the Board at the previous meeting. The resolutions provide authorization to Ms. Webb to seek opinions from the Attorney General related to MHSD joining the chamber of commerce, accepting donations, and sponsorships. Dr. Rouse moved approval of the resolutions, Dr. Stricklin seconded the motion, and it was passed unanimously. Ms. Campbell thanked Board members and staff for the services they provided to the community during 2014.

**Executive Director's Report:** Ms. Webb reported that a new public information officer had been hired and is scheduled to start in January. She also shared that the plan for MHSD's New Orleans East Behavioral Health Center to co-locate in the new Daughters of Charity location in New Orleans East was moving forward and that once space needs are identified agreements will be formalized. Ms. Webb stated that Accountability and Implementation Plan reviews for behavioral health and developmental disabilities had recently taken place and MHSD is waiting on receipt of the formal written review. She also provided written information to the Board on the current status of activities for MHSD's single point of entry process, the compliance/legal department, the adult and children's services programs, and developmental disability services. MHSD has been asked to participate in budget exercises with the State and will be submitting templates forwarded to each LGE over the holiday.

**CFO's Report:** Dr. Cunliffe provided an update on the status of MHSD taking over the management of its payroll. She also shared that contact has been made with the Louisiana Legislative Auditor's office to start the process of auditor selection for this fiscal year. Dr. Cunliffe also distributed a report to the Board with budget to actual information for fiscal year 2015.

**Parish Reports:** Dr. Stricklin shared that a new hospital in Plaquemines parish recently opened. Dr. Rouse mentioned that as per a consent decree, the NOPD is to receive training related to responding to persons with behavioral health issues. Ms. Campbell shared that she has been appointed as a part time director with the St. Bernard Parish Community Drug Coalition.

**Other Business:** In accordance with the Board's monitoring calendar, reports related to the treatment of consumers, the treatment of staff, and the ends focus of grants or contracts were given to Board members for review.

**Invitation for Public Comment:** Julie Olsen, Executive Director of Plaquemines Community C.A.R.E. Centers Foundation, Inc., introduced herself and requested assistance from MHSD related to budget planning.

**Adjournment:** The meeting was adjourned at 1:10 pm.

Attachments available upon written request